

# STUDENT HANDBOOK

1939 - 1940



State Teachers College  
Mansfield, Pennsylvania

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# STUDENT HANDBOOK

1939-1940

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Published by the  
**Mansfield Cooperative  
Government Association**

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STATE TEACHERS COLLEGE  
MANSFIELD, PENNSYLVANIA



THE CLOCK TOWER

## FOREWORD

Mansfield State Teachers College exists to educate men and women to be worthy teachers. In order to make possible the development of character necessary for the achievement of this purpose, the College has entrusted to the students a share in their government. For that reason, each student on registration at Mansfield automatically becomes a member of the Mansfield Cooperative Government Association, which organization is subdivided into the Men Students' Cooperative Government Association and the Women Students' Cooperative Government Association, accepting its obligations and its responsibilities as well as its privileges.

Whenever a number of persons live together there must exist some form of social control or government. Accordingly, the regulations which govern the students' cooperative government associations are intended to promote the best possible life for the College community. These regulations, as set forth in this handbook, are subject to change as College opinion develops; but until such changes have been formally made, each student is required in the spirit of honor to keep them.

## SCHEDULE OF CLASSES

### First Semester

Hours	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
8:00- 9:00						
9:00-10:00						
10:00-11:00						
11:00-12:00						
1:00- 2:00						
2:00- 3:00						
3:00- 4:00						

### Second Semester

Hours	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
8:00- 9:00						
9:00-10:00						
10:00-11:00						
11:00-12:00						
1:00- 2:00						
2:00- 3:00						
3:00- 4:00						



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# CALENDAR

1939

SEPTEMBER						
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OCTOBER						
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DECEMBER						
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1940

JANUARY						
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AUGUST						
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## COLLEGE CALENDAR—1939-1940

### First Semester

Tuesday, Sept. 12	Final Date for Entrance Examinations.
Wednesday, Sept. 13	Registration and Classification of Freshmen
Thursday, Sept. 14	Registration and Classification of Sophomores, Juniors, and Seniors
Friday, Sept. 15	Classes Begin
Saturday, Sept. 30	Football: Dickinson Junior College at Mansfield
Friday, Oct. 13	The Eva Jessye Choir
Saturday, Oct. 14	Parents' Day Football: Bloomsburg S. T. C. at Mansfield
Saturday, Oct. 28	Homecoming Day Football: Indiana S. T. C. at Mansfield
Friday, Nov. 10	The Jitney Players
Wednesday, Nov. 29, 12 M.	Thanksgiving Recess Begins
Monday, Dec. 4, 12 M.	Thanksgiving Recess Ends
Thursday, Dec. 21, 12 M.	Christmas Recess Begins
Tuesday, Jan 2, 12 M.	Christmas Recess Ends
Saturday, Jan. 20, 12 M.	First Semester Ends

## COLLEGE CALENDAR—1939-1940

### Second Semester

Wednesday, Jan. 24, 12 M.	Second Semester Begins
Friday, Feb. 9	Scheetz and Company
Friday, March 8	The Kingsland Marionettes
Thursday, March 21, 12 M.	Easter Recess Begins
Tuesday, March 26, 12 M.	Easter Recess Ends
Friday, April 5	Martha Graham and Dance Group
Tuesday, May 22, 12 M.	Classes End
Saturday, May 25	Alumni Day
Sunday, May 26	Baccalaureate Day
Monday, May 27	Commencement Day

### Dates on Which College Fees Are Due

September 13

November 13

January 24

March 27

## SOCIAL CALENDAR—SEPTEMBER 1939

Wednesday	Sept. 13	7:30 P.M.	Get-acquainted Party for Freshmen in Gymnasium
Thursday	Sept. 14	7:30 P.M.	Games in Gymna- sium
Friday	Sept. 15	6:45 P.M.	Dance in Gymna- sium
		8:00 P.M.	Movie in Straughn Hall
Saturday	Sept. 16	2:30 P.M.	Freshman Picnic
		8:00 P.M.	Faculty Reception for Students in Gymnasium
<hr/>			
Sunday	Sept. 17	3:30 P.M.	Women's and Men's Council "At Home" in YWCA Room
		6:45 P.M.	Vesper Service President Ade, Speaker
Monday	Sept. 18	6:45 P.M.	All-College Sing in North Hall Foyer
		7:30 P.M.	Council Meetings
Tuesday	Sept. 19	6:45 P.M.	House Meetings
		10:00 P.M.	Hall Parties
Wednesday	Sept. 20	6:45 P.M.	Dance in Gymna- sium
		6:45 P.M.	Games in YWCA Room
Thursday	Sept. 21	6:45 P.M.	Y Meetings
Friday	Sept. 22	6:45 P.M.	Dance in Gymna- sium
		8:00 P.M.	Movie in Straughn Hall

## SOCIAL CALENDAR—SEPTEMBER 1939

Saturday	Sept. 23	2:00 P.M.	YWCA Treasure Hunt for Freshman Women
		7:30 P.M.	"M" Club and Women's Athletic Association Fun Night
<hr style="width: 10%; margin: 10px auto;"/>			
Sunday	Sept. 24	4:00 P.M.	Musicale in YWCA Room
Monday	Sept. 25	6:45 P.M.	Dance in Gymnasium
		7:30 P.M.	Joint Council Meeting
Tuesday	Sept. 26	6:45 P.M.	House Meetings
Wednesday	Sept. 27	6:45 P.M.	Dance in Gymnasium
		6:45 P.M.	Games in YWCA Room
Thursday	Sept. 28	6:45 P.M.	Y Meetings
Friday	Sept. 29	6:45 P.M.	Dance in Gymnasium
		8:00 P.M.	Movie in Straughn Hall
Saturday	Sept. 30	2:00 P.M.	Football Game: Dickinson Junior College at Mansfield
		7:30 P.M.	College Dance in Gymnasium

## THE CAMPUS

Mansfield State Teachers College is located in Northern Pennsylvania, in the region known to an earlier people as "The Garden of the Six Nations." Its campus, overlooking the town of Mansfield, comprises approximately fifty acres.

**North Hall**, the central building on the campus, is a combined women's dormitory and administration building. In it are located dormitory accommodations for women students and faculty members; the offices of the President, the deans, and the business staff; the dining hall, the kitchens, and the bakery; reception and conference rooms; the Campus Book and Supply Store; and recreation and music-practice rooms.

**South Hall**, occupying the site of the original Mansfield Classical Seminary, is a combined men's dormitory and library building. In it are located dormitory accommodations for men students and faculty members; the office of the Dean of Men; assembly, recreation, and music-practice rooms; and the Library, which occupies the entire ground floor.

**The Library** is composed of a large reading room and an adjoining reference and reserve room. A circulating collection of 20,000 volumes is housed in the former; general reference material and special groups of books designated by instructors, in the latter.

**Alumni Hall**, with its traditional Clock Tower, is an instructional building. One of the oldest structures on the campus, the building is distinguished not only for its academic usefulness, but also for its historical significance.

**The New Home Economics and Music Education Building**, one of the recent plant additions under the General State Authority, is a modern structure con-



taining adequate equipment in the specialized fields of Home Economics and Music Education. Classrooms, conference rooms, laboratories, and administrative quarters are located here.

**The Home Management Apartment** provides a model "home" situation, where groups of women students with a resident instructor live and work together as part of the course in Home Economics Education. Here, all the activities of a normal family in its own home are carried on by the students.

**The Science Building** affords space for chemical, physical, and biological laboratories; a large lecture room; a dark room; and stock and supply rooms. Offices of several instructors are located in this building.

**Straughn Hall**, the College auditorium, seats 1250 persons and is adequately equipped to further elaborate and exacting forms of theatrical endeavor. Installed in this building is complete sound-motion picture apparatus, as is a three-manual pipe organ. Situated here, also, are two of the music studios.

**The New Gymnasium**, another recent addition under the General State Authority, provides facilities in the field of Physical Education. The structure contains offices for the directors of the department, a double floor where men's and women's activities may be carried on simultaneously, locker and shower rooms, and other provisions necessary for a full Physical Education and athletic program.

**The Infirmary** is a student health center, advantageously set apart from the dormitories, containing the office of the Resident Physician, the apartment of the Resident Nurse, and rooms for the treatment of injury and illness. In connection with the Infirmary are Isolation Quarters for the care of students ill with contagious diseases.



**The Laundry** is completely equipped to care for the work of all students residing in the dormitories.

**The New Campus Elementary School**, another unit of the recent building program, provides a laboratory situation for prospective teachers of rural and elementary schools, grades one to six inclusive. In this building are found classrooms with observation booths; special Music, Cultural Art, and Industrial Arts quarters; a large gymnasium-auditorium; departmental offices; and clinical facilities.

**The Campus Junior High School** provides similar provisions for the prospective teacher of grades seven, eight, and nine. Here are located classrooms, laboratories, a library, mechanical and printing shops, a gymnasium, departmental offices, and clinical facilities.

**The Mansfield Senior High School**, in cooperation with the College, provides further opportunities for student observation and teaching. Here, supplementary work in specialized fields is made possible through vocational Agriculture and vocational Home Economics departments operated in accordance with the George-Deen vocational act.

**The YMCA Hut** is a bungalow devoted exclusively to the recreational and non-sectarian religious activities of the men. Here are located a large assembly and game room, which is provided with pool tables, a piano, a radio, and facilities for lounging and reading; a smoking room; and a small room for special meetings.

**The YWCA Rooms** are furnished and utilized in accordance with the ideals of this organization. A large assembly room, provided with a piano, a radio, and other recreational facilities, and a well-equipped kitchen make possible relaxation and good-fellowship for student groups.

**The President's Home**, a brick colonial structure situated on the campus, harmonizes with the buildings of the College proper.

## LOCATION OF CLASSROOMS

Classrooms designated by numerals:

- |                  |                            |
|------------------|----------------------------|
| 2, 3, 4, 5, 6, 7 | —Alumni Hall, First Floor  |
| 15, 16           | —Alumni Hall, Second Floor |

Classrooms designated by letters:

- |            |                            |
|------------|----------------------------|
| C, E       | —South Hall, Second Floor  |
| F, G, H, I | —Alumni Hall, Second Floor |
| K, L, M, N | —Temporary Buildings       |

Classrooms for special subjects:

- |           |                          |
|-----------|--------------------------|
| Art       | —North Hall, Sixth Floor |
| Biology   | —Science Building        |
| Chemistry | —Science Building        |
| Clothing  | —North Hall, Sixth Floor |
| Physics   | —Science Building        |

## MANSFIELD CHURCHES

First Baptist Church                      North Main Street

The Rev. D. J. Griffiths, Pastor

Church of the Holy Child (Roman Catholic)  
South Main Street

The Rev. Hugh Kelly, Pastor

St. James Episcopal Church              Wellsboro Street  
and St. James Street

The Ven. H. H. Gillies, Vicar

Methodist Episcopal Church              Wellsboro Street  
and Academy Street

The Rev. C. N. Ouderkirk, Minister

First Presbyterian Church              Wellsboro Street

The Rev. A. W. Lenz, Pastor

## THE WOMEN'S COUNCIL

President .....	Annmary Scott
Vice President .....	Virginia Fahey
Recorder .....	Frances Brecher
Treasurer .....	Jean Zarfos
Social Chairman .....	Dorothy Felix
Secretary of Public Service .....	Margery Canedy
Secretary of Industry .....	Genevieve Cawley
Chairman of Big Sisters .....	Norma Gregory
Delegate-at-large .....	Phyllis Wilcox
Delegate-at-large .....	Ruth Hughes
Delegate-at-large .....	Audrey Griffiths
Faculty Adviser .....	Miss Andrews

## THE MEN'S COUNCIL

President .....	Alden Bowser
Vice President .....	Howard Cleave
Secretary .....	Jack Yeager
Treasurer .....	Arnold Parker
Point-system Chairman .....	John Doane
Athletic Chairman .....	Harry Hughes
Social Chairman .....	Dean Morgan
Dormitory Chairman .....	William Stavisky
Delegate-at-large .....	Roger Keagle
Faculty Adviser .....	Dr. Steele

**CONSTITUTION**  
of the  
**WOMEN STUDENTS' COOPERATIVE**  
**GOVERNMENT ASSOCIATION**  
of  
**MANSFIELD STATE TEACHERS COLLEGE**

**ARTICLE I**

Name

This Organization shall be called "The Women Students' Cooperative Government Association of Mansfield State Teachers College."

**ARTICLE II**

Purpose

The purpose of the Association is to help direct student activities and to maintain good order in the College community, especially by fostering the civic virtues of self-control, courtesy, cooperation, responsibility, and obedience to lawful authority.

**ARTICLE III**

Membership

All women students are members of this Association.

**ARTICLE IV**

Departments

Section 1. The Association shall carry on its work through the following departments:

- a. The Department of Industry.
- b. The Department of Public Service.

c. The Social Department

Section 2. The members of the Student Council sitting together shall constitute the legislative body of this Association.

## ARTICLE V

### General Officers

Section 1. Each year there shall be elected by this Association the following officers:

- a. A President.
- b. A Vice President.
- c. A Recorder.
- d. A Treasurer.
- e. A Secretary of the Department of Industry.
- f. A Secretary of the Department of Public Service.
- g. A Secretary of the Social Department.
- h. A Chairman of Big Sisters.
- i. A number of Delegates-at-large to represent the downtown students.

Section 2. The Dean of Women shall be a member ex-officio of all departments.

## ARTICLE VI

### Duties of General Officers

Section 1. The President shall (a) preside over all meetings of the Women Students' Cooperative Government Association; (b) preside over meetings of the Governing Council; (c) act as a member of the Advisory Council of the College.

Section 2. The Vice President shall act in the absence of the President, shall assist the President at all times, and shall act as Chairman of Dining Hall Hostesses.

Section 3. The Recorder shall keep the minutes of the meetings of the Association and of the Governing Council, shall carry on the correspondence of the Association, and shall keep its records.

Section 4. The Treasurer shall receive all funds of the Association and shall pay all bills as directed by the Council.

Section 5. The Secretary of Industry shall be the executive head of all student affairs involving punctuality, attendance, study, and scholarship.

Section 6. The Secretary of Public Service shall be the executive of all student activities which pertain to the convenience of community living, including orderliness in and about the buildings, safety, lights, and care of mail.

Section 7. The Secretary of the Social Department shall be the executive head of extra-curricular activities, cooperating with the religious, literary, musical, and athletic organizations of the College. She shall also be concerned with the maintenance and improvement of order, self-control, and courtesy.

Section 8. The Delegates-at-large shall represent the downtown students and shall assist with the work of the three departments.

Section 9. The Chairman of Big Sisters shall hold meetings with the group during the College year to further an intelligent interest in freshmen.

## ARTICLE VII

### Floor Officers

Section 1. At intervals during each semester, a committee shall be appointed by the council members from each floor to serve in each of the two departments, the Department of Public Service and the Department of Industry.

Section 2. Committees to serve in the Social Department shall be elected for the academic year.

Section 3. For voting purposes, the students of the Home Management Apartment shall be considered residents of the second floor of North Hall.



Section 4. Students living in the Home Management Apartment shall have a representative for the three departments.

## ARTICLE VIII

### Duties of Floor Officers

Section 1. The committees shall cooperate with the heads of their several departments in carrying out the work and maintaining the ideals of the departments.

Section 2. It shall be the right and duty of a committee member to see that the regulations of her department are observed by all students, whether they are members of her floor or not.

Section 3. The members of each department shall meet at least once a month.

## ARTICLE IX

### Governing Council

Section 1. The Governing Council shall consist of the President, the Vice President, the Recorder, the Treasurer, the Secretary of Industry, the Secretary of Public Service, the Secretary of the Social Department, the Chairman of Big Sisters, the Delegates-at-large, and the Dean of Women.

Section 2. The Governing Council shall have full power to see that the rules and regulations of the Association are kept.

Section 3. Complaints against any student thought to be guilty of violating any law of the College may be made to the secretary of the department affected.

Section 4. The department in which any offense is said to have occurred shall, when necessary, state the case to the Governing Council, after which the accused student shall have the right to speak in her



own behalf. The action of the Governing Council may extend to recommendation to the Dean of Women and the President of the College that the student be suspended or expelled.

Section 5. Written records of all offenses reported to the Governing Council shall be kept in the files of the Association.

Section 6. The Governing Council may appoint any additional officers who may be needed for the enforcement of law and the preservation of order.

## ARTICLE X

### Advisory Council

Section 1. The Advisory Council shall consist of the President of the Women Students' Cooperative Government Association, the President of the Men Students' Cooperative Government Association, the Dean of Women, the Dean of Men, the President of the College, or, in his absence, the Dean of Instruction.

Section 2. The Advisory Council shall have the power to bring to the attention of the Governing Council any matter pertaining to student welfare which needs consideration and to act in an advisory capacity to the Governing Council.

## ARTICLE XI

### Rights and Duties of Members

Section 1. It shall be the right of every member of the Association to make suggestions to any officer for the improvement of the laws of the Association and for anything concerning the general welfare of the College.

Section 2. It shall be the duty of every member (a) to uphold the reputation of Mansfield State Teachers College through the exercise of cooperation, self-control, and courtesy; (b) to respect the author-

ity of all officers; and (c) to attend the meetings of the Association. Failure to do so shall be considered an offense.

## ARTICLE XII

### Qualifications for Office

Section 1. All candidates for membership in the Governing Council shall be: (a) students in good standing with honorable records for class attendance, conduct, and scholarship; (b) students who have evinced qualities of leadership and who stand for the best things in American citizenship and in College life; (c) in the case of the President, an upper-classman.

Section 2. A candidate may be legally nominated for membership in the Governing Council after (a) her name, accompanied by the signatures of ten students, has been presented to the Council, and (b) the Dean of Instruction, the Dean of Women, the Dean of Men, and the President of the College have satisfactorily passed on her record.

Section 3. There shall be twice as many upper-classman as freshman representatives on the committee for each department.

## ARTICLE XIII

### Amendments

Amendments to this Constitution may be made at any time by the Association.

**CONSTITUTION**  
of  
**THE MEN STUDENTS' COOPERATIVE GOVERN-  
MENT ASSOCIATION**  
of  
**MANSFIELD STATE TEACHERS COLLEGE**

**ARTICLE I**

Name

The name of this organization shall be "The Men Students' Cooperative Government Association of Mansfield State Teachers College."

**ARTICLE II**

Membership

All regularly-enrolled men students of the College are members of this organization.

**ARTICLE III**

Organization

Section 1. All legislative power shall be vested in the assembly of the organization, a majority of which shall constitute a quorum.

Section 2. The executive power shall be vested in the Student Council.

Section 3. The Student Council shall delegate sufficient executive power to the Standing Committees for their successful functioning.

**ARTICLE IV**

Officers

Section 1. The officers of the Association shall be a President, a Vice President, a Secretary, and a Treasurer.

Section 2. The President and the Vice President shall be chosen from the third-year or fourth-year members of the Association, preferably from the fourth-year members.

Section 3. The Secretary and the Treasurer shall be chosen from the second-, third-, or fourth-year members of the Association.

Section 4. Nominations of officers shall take place during the week preceding their election. Nominations shall be by petitions circulated among the members of the Association. Fifteen signatures are the minimum for the consideration of a nominee. These nominations must be approved by the Student Council, the Dean of Instruction, the Dean of Men, the Dean of Women, and the President of the College.

Section 5. Election of all members of the Council shall be by secret ballot. Two tellers appointed by the Association shall count the votes in the presence of the Dean of Men.

Section 6. If necessary to elect a member of the Student Council at a time other than the regular election time, the announcement of such election shall be made at least one week prior to the election. Nominations and elections shall be carried on according to the provisions of Section 4 of this Article.

#### AMENDMENT TO ARTICLE IV

A downtown representative who moves into the dormitory is automatically dispossessed of membership on the Council.

#### ARTICLE V

##### Impeachment

It shall require the vote of the remaining eight members of the Student Council to impeach any member of the Council.

## ARTICLE VI

### Student Council

Section 1. The Student Council shall be composed of the officers of the Association and four other men elected from the second-, third-, or fourth-year students. The four members who are not officers shall become the chairmen of the following standing committees: House Committee, Intramural Athletic Committee, Social Committee, Downtown Representative Committee.

Section 2. The appointment of the four members to the chairmanship of the Standing Committees is made by the President of the Association.

## AMENDMENT TO ARTICLE VI

Section 1. One of the Downtown Representatives shall be a resident of Mansfield and shall be especially concerned with the interests of the full-time residents, who are also members of the Association.

Section 2. The other member shall be chosen from the group of part-time residents: i. e., students not living at the College.

## ARTICLE VII

### Duties of Officers

Section 1. The duties of the President are as follows:

- a. To preside over all meetings of the Association.
- b. To preside over all meetings of the Student Council.
- c. To act as a member of the Advisory Council.
- d. To act as a member ex officio of all committees.

Section 2. The duties of the Vice President are as follows:

- a. To act in the absence or incapacity of the President.
- b. To act as advisory chairman of the hosts in the Dining Hall.

Section 3. The duties of the Secretary are as follows:

- a. To take minutes of all meetings.
- b. To take care of all correspondence of the Association.
- c. To send council notices and summons to members.
- d. To act as Student Council reporter for the Flashlight.

Section 4. The duties of the Treasurer are as follows:

- a. To act as chairman of the Ways and Means Committee.
- b. To handle the funds of the Association.
- c. To record and report all business of the Association.

## ARTICLE VIII

### Functioning of Committees

Section 1. The House Committee is concerned with the maintenance of sanitary conditions in the buildings, particularly the dormitory; with the enforcement of the lighting regulations; and with the operation of a "Lost and Found Bureau" through the medium of the Bulletin Board.

Section 2. The Intramural Athletic Committee is concerned with the organization and control of class and floor athletic contests. It cooperates with the officers of the "M" Club in promoting College spirit and support of athletics, and formulates the regulations



concerning the awarding of numerals for intramural sports.

Section 3. The Social Committee, in collaboration with the Social Committee of the Women Students' Cooperative Government Association, is concerned with planning the social and cultural activities of the year.

Section 4. The Ways and Means Committee is concerned with the raising of funds for effective administration of the activities and policies of the Association.

Section 5. The Downtown Delegates represent the members of the Association not living at the College.

## ARTICLE IX

### By-Laws

Section 1. By-laws shall be those regulations which directly explain, enlarge, or interpret the Articles of the Constitution.

Section 2. By-laws of the Association may be adopted as follows:

- a. By order of the President of the College.
- b. By a majority vote of the Association at a meeting at which at least a quorum is present.

## ARTICLE X

### Amendments

Section 1. Amendments to this Constitution may be effected as follows:

The amendment first shall be approved by the Student Council, the Dean of Instruction, the Dean of Men, the Dean of Women, and the President of the College. It then shall be submitted to the Association at a meeting at which at least a quorum is

present. A favorable three-fourths vote of the group shall be sufficient to incorporate the amendment in the Constitution.

## ARTICLE XI

### Standing Regulations

Section 1. Standing regulations shall include dormitory rules, social regulations, and all other regulations of specific or temporary import.

Section 2. Standing regulations can be adopted in the following three ways:

- a. By order of the President of the College.
- b. By a majority of the Association.
- c. By an unanimous vote of the Student Council.

Section 3. Standing regulations can be nullified by the means outlined in Section 2 of this Article, with the exception that any regulation adopted by order of the President of the College can be nullified only by order from him.

Section 4. A three-fourths vote of the entire Association shall overrule the unanimous vote of the Student Council.

## ARTICLE XII

### Interpretation

The final interpretation of the Articles of this Constitution shall be by the President of the College or his designated authority.

## ARTICLE XIII

### Dean of Men

The Dean of Men shall be a member ex-officio of all committees.



## REGULATIONS FOR WOMEN

### Absences from Campus

Before leaving the campus for an absence of more than two hours, a student is required to register her name, destination, time of departure, and expected time of return on the blank provided in her corridor; and, on returning, the time of her return.

Permissions for absences are granted as follows:

1. In the town of Mansfield:

a. During the day:

All students may leave the campus to visit approved homes and restaurants and to attend church services and programs at the Twain Theatre.

b. For the evening:

On Fridays, Saturdays, and Sundays, all students may leave the campus for the aforementioned reasons, their return being made by 10 p. m. on Sunday and 11 p. m. on the other two nights. A few late permissions are granted to upperclassmen.

On Mondays, Tuesdays, Wednesdays, and Thursdays, Sophomores, Juniors, and Seniors may leave the campus as indicated before, their return being made by 10 p. m. Freshmen with satisfactory academic standing may have this privilege the second semester. A few late permissions are granted to upperclassmen.

c. For the night:

A student is required to secure the permission of her parents and the Dean of Women.

2. From the town of Mansfield:

Before leaving, except in case of short hikes, a student is required to secure the permission of her parents and the Dean of Women. For trips to her home over week-ends, a general permission is granted.

3. On the campus, but from one's own room for the night:

A student may spend the night in a room other than her own on Fridays and Saturdays, provided that she registers this intention with the Council member on her hall.

An absence permission blank is sent to the parents of each student in September. Parents are requested to record their desires in this matter on this blank and mail it directly to the Office of the Dean of Women, where it is placed on file.

### **Automobiling**

Because of the danger of accidents, permission of parents must be granted before students may ride in automobiles. To ride outside the town of Mansfield requires the permission both of the parents and of the Dean of Women. Special permission from the Dean must be secured for each trip. An automobiling-privilege blank is sent to the parents of each student in September. Parents are requested to record their desires in this matter on this blank and to mail it directly to the Office of the Dean of Women, where it is placed on file.

### **Electrical Equipment**

Radios may be installed in women's rooms with the permission of the Assistant Dean of Women, provided that the installation is approved by the Superintendent of Grounds and Buildings.

Electric curlers may be used only in Room 435, North Hall.

Electric irons are provided for use in the laundry room.

Approved study lamps are provided for each room.

### **Fire Regulations, North Hall**

On discovering a fire in a College building, ring the nearest fire alarm. On hearing a fire-alarm signal, repeated short rings, prepare immediately to leave the building.

Procedure in case of fire:

Turn on lights, if fire is at night.

Put on shoes, bathrobe, and coat.

Secure bath towel.

Close windows.

Raise shades.

Move quickly and silently in double file to nearest exit.

North Hall exits:

Second-floor arcade.

Second- and third-floor bridges.

Fire tower.

Center stairway to first floor exit.

Back stairways to second-floor exits.

Fire escapes (east and south ends of North Hall.)

Use of exits:

Students on south end of fourth, fifth, and sixth floors leave building by fire escape at south end.

Students on south end of third floor leave building by way of third-floor bridge.

Students on north end of third, fourth, and fifth floors leave building by fire tower.

Students on north end of second floor leave by second-floor bridge at northeast corner.

Students in center wings of third, fourth, and fifth floors leave building by fire escape at east end of building.

**If any exit is blocked by fire, use the nearest safe exit.**

## **Guests**

For the night:

Students may entertain overnight guests in the dormitory whenever arrangements have been made in the Office of the Assistant Dean of Women before their arrival.

For meals:

Meal tickets may be purchased at the Office of the Assistant Dean of Women at the following rates:

Breakfast—30 cents.

Luncheon and Supper—40 cents.

Dinner—50 cents.

For social affairs:

All College dances and other social affairs are private, but students wishing to entertain guests on these occasions may secure guest cards from the Assistant Dean of Women. It is understood that guests are under the regulations of the College, and that the responsibility for acquainting guests with these regulations rests with the hostess.

## **Hiking**

By signing in the registration book on their corridor, women in groups of three or more may hike outside the borough limits during the day.

## **Horseback-Riding**

Because of the danger of accidents, permission of parents must be secured before students may go horseback-riding. Letters granting this permission are sent by the parents directly to the Office of the Dean of Women. Arrangements for each trip must be made in the Office of the Dean of Women.

## **Hours**

In the interest of positive health, of comfortable community living, and of satisfactory academic work, reasonable quiet is expected of students at all times. Certain hours, however, are designated as study hours and night-quiet hours. During study hours there should be no visiting in dormitory rooms for social purposes.

Study hours.

7:30 p. m.—10:00 Monday to Thursday inclusive

Night-quiet hours:

10:30 p. m.—7:00 a. m. Sunday to Thursday inclusive

11:20 p. m. Friday—7:00 a. m. Saturday

11:20 p. m. Saturday—8:00 a. m. Sunday

Radio hours:

Radios may be played at any time except during the night-quiet hours, provided they are tuned so that they cannot be heard outside the room.

## **Ice-Skating**

Arrangements for evening ice-skating parties should be made in the Office of the Dean of Women.

## **Laundry**

The Mansfield Laundry does its work under approved hygienic conditions. Each student is allowed twelve pieces of plain laundry each week.

Bags for outgoing laundry should be placed near the freight elevator on second floor not later than 8:00 a. m. on Monday. Students may receive incoming laundry immediately after lunch on Friday and immediately after breakfast on Saturday.

A modern laundry room, adequately-equipped, is provided for women. Laundering is permitted at no other place in the building.

### **Lights**

Students are urged to arrange their schedules so that they have eight hours of rest a night.

Lights are to be extinguished by 11:00 p. m., Sunday to Thursday inclusive and by 11:20 p. m., Friday and Saturday. When a student returns from a social event or special function lasting beyond these times, her light may burn for twenty minutes after her return.

For the purpose of study, a few light permissions may be granted each semester with the approval of the Council member on the floor.

### **Care of Rooms**

Because of the importance of pleasant and orderly surroundings and the value to the student in maintaining them, rooms are inspected and graded frequently. Room-ratings are incorporated in the personnel record of each student.

For sanitary and aesthetic reasons the following regulations should be observed:

1. Make beds immediately after breakfast.
2. Sweep rugs on third-floor bridge, on bridge near Post Office, or on south fire escape.
3. Hang all wall decorations from molding.

### **Sewing Room**

Two sewing machines are provided in Room 233, North Hall. Each student is responsible for leaving the room in good condition.



## **Smoking**

Smoking by women while under the authority of the College is forbidden by the Women Students' Co-operative Government Association. Smoking not only constitutes a fire hazard in the College buildings, but also hampers women expecting to be teachers, since many school boards in the Commonwealth do not engage women who smoke.

## **North Hall Social Regulations**

The Reception Room is the place provided by the College for women to entertain their friends. This is open to men and women at all times when North Hall is open. North Hall closes at 10:00 p. m., except on Friday and Saturday, when it remains open until 11:00.

Second-floor Well may be used as a reception room whenever such use would not limit the freedom of women living on second floor nor interfere in any way with the official work being done on that floor. These times have been defined as follows:

1. In the afternoon, until 1:00 every day except Saturday and Sunday, and on those days until 5:00.
2. In the evening, until 7:20.

First-floor Well may be used as a reception room when the space provided by the aforementioned places is inadequate and when meetings are not being held in the YWCA Room. These times have been defined as follows:

1. In the afternoon, until 1:00 on all days except Sunday, and on that day until 2:00.
2. In the evening, until 7:20 except on Tuesday and Thursday.

## **REGULATIONS FOR MEN**

1. Men may have radios in their rooms by securing permission from the Office of the Dean of Men. These should be tuned so that they cannot be heard outside the room.
2. Musical instruments shall not be played in the room during class periods or study hours, after 9:30 p. m. on week days, or at any time on Sundays.
3. There shall be no smoking in South Hall at any time. Men may smoke in the smoking room in the "Y" Hut, or at the South entrance of the Gymnasium.
4. The entrance to South Hall shall be locked at midnight. Students entering after the doors are locked are required to "sign in." Any student coming in after this time shall report to the Dean of Men or Student Council the following morning.
5. Tacks and nails shall not be driven into the plaster of the rooms. There is a molding provided for hanging pictures and pennants.

### **Fire Regulations, South Hall**

1. On discovering a fire in a College building, ring the nearest fire alarm. On hearing a fire-alarm signal, repeated short rings, prepare immediately to leave the building.

2. Drills:

Men on south end of building use fire escape at that end of building.

Men on north end of building use fire escape at that end of building.

Men in alcove on third floor use fire escape at south end.

Men in alcove on fourth floor use fire escape at north end.



## REGULATIONS FOR ALL STUDENTS

### Quality-Point System of Grades

Beginning in September 1939, the quality-point system will be used. According to this system, each semester hour of credit for work of A grade entitles a student to three quality-points; for work of B grade, two quality-points; for work of C grade, one quality-point; for work below C grade, no quality-points. This system is outlined in the following table:

Grade	Interpretation	Quality Points per Hour
A	Superior	3
B	Good	2
C	Average	1
D	Passing	0
E	Incomplete	0
F	Failing	0

In order to be given a student-teaching appointment, a student must have a total of quality-points which at least equals his total hours of credit; while to teach a subject in a given field, he must have a total of quality-points which at least equals his total hours of credit in that field. To be graduated, a student must have earned a total of 128 quality-points.

It should be noted that grades of D will give passing credit, but will lower the quality-point average, and may seriously affect chances of student-teaching and of graduation.

### Absences from Classes

All absences from individual and group instruction, laboratory appointments, and rehearsals are reported to the Office of the Dean of Instruction.

To clear such absences, a student must present himself at the Office of the Dean and secure an official Return Permission. This form is granted on presentation of a note from the College physician or

nurse, or of some other satisfactory explanation. If the activity from which the student has been absent is conducted more than once a week, the Return Permission should be presented at or before the second meeting following the absence. If the activity is conducted only once a week, the form must be presented at the first meeting.

There is no system of "cuts" at Mansfield. To receive credit for a course, a student must complete all academic requirements. If, in the judgment of the Dean of Instruction, absence is unjustified, the student may be denied the privilege of completing a course, or even may be asked to withdraw from College.

### **Infirmary Regulations**

#### **Office Hours**

Of College Physician:

8:30 a. m.—10.00 Daily except Sunday

7:00 p. m.— 8:00 Daily except Saturday and Sunday

Of Resident Nurse:

8:30 a. m.—11:00 Week days

2:00 p. m.— 4:00

7:00 p. m.— 8:00

Between the hours of 8:00 p. m. and 8:30 a. m. the Infirmary is closed. Any emergencies occurring during that time must be reported to the Dean of Men or the Dean of Women, who will get in touch with the nurse.

#### **Illness in Rooms**

The illness of any student in his room must be reported immediately to the Dean of Men or the Dean of Women, who in turn will notify the nurse. The student will be visited by the nurse or the physician, who will prescribe treatment and remove the student to the Infirmary if necessary.

### **Requests for Trays**

Requests for trays for students ill in their rooms must be made to the Dean of Men or the Dean of Women before the following hours:

For breakfast	7:30 a. m.
For luncheon	11:00 a. m.
For dinner	5:30 p. m.

### **Library Regulations**

#### **Hours**

8:00 a. m.—12:00 m. Monday to Thursday inclusive  
1:00 p. m.— 5:00  
7:00 p. m.—10:00

8:00 a. m.—12:00 m. Friday  
1:00 p. m.— 5:00

9:00 a. m.—12:00 m. Saturday  
1:00 p. m.— 4:00

2:00 p. m.— 4:00 Sunday

The Library is closed during assembly periods.

### **Circulation Rules**

General reference books, such as dictionaries, encyclopedias, anthologies, yearbooks, and atlases; books designated by faculty members as reserve material for the use of their students; and current periodicals may be taken from the Library as follows:

5:00 p. m. to 7:00 Monday to Thursday inclusive  
10:00 p. m. to 8:00 a. m.

4:00 p. m. Saturday to 8:00 a. m. Monday  
5:00 p. m. Friday to 9:00 a. m. Saturday

Periodicals which are not current may be borrowed for one day. Bound periodicals fall under this rule.

Books not included in the aforementioned groups may be taken from the Library for two weeks with the privileges of one renewal. However, books may be recalled at any time for class or reserve use.

All library materials which a student may wish to borrow must be charged to him at the desk in the Main Room or in the Reference Room and be returned to the desk from which they were taken.

### **Fines**

A fine of five cents an hour is imposed on any reserve or reference material which is held overdue. Overdue books not included in the restricted circulation group are subject to a fine of two cents a day.

Books and periodicals lost or seriously damaged by students must be paid for before the close of the College year.

## **EXTRA-CURRICULAR PROGRAM**

The extra-curricular program at Mansfield is planned to give to each student opportunities for participation in activities which will give expression to his interests and abilities and which will afford socially-constructive experiences for him. This program includes the work of many campus organizations; social activities of a formal, semi-formal, and informal nature; student-participating programs given in assemblies; a course of entertainment by artists; and a series of sound-motion pictures.

## **STUDENT ORGANIZATIONS**

**The Men's and Women's Councils** are elected by the student body to maintain the purposes of the Students' Cooperative Government Association. Their work aims to make possible the release and the development of personality by providing opportunities for students to assume social responsibility, to make just decisions and wise choices, and to develop inner controls through increasing knowledge of themselves and growing conceptions of right and wrong.

**The Sophomore Advisers**, a group of twenty women selected during the second semester of their freshman year, assist in the orientation of first-year students. High scholarship, leadership, and strength of personality constitute the bases for selection.

## **Athletic Organizations**

**The Intercollegiate Athletic Teams** are maintained on the bases of non-professionalism and good-sportsmanship, and in accordance with the rules and regulations of the Pennsylvania Conference of State Teachers Colleges. Included in their activities are football, basketball, wrestling, baseball, and tennis. Schedules are so arranged that half of the games are played at home, affording the student body adequate

opportunity to see the varsity teams in action. Every man may try out for a team and receive instruction in the fundamentals of the game.

**The Intramural Athletic Teams** afford every man an opportunity to engage in a sport to his liking. Among the most popular activities are basketball, swimming, tennis, badminton, and horseshoes.

**The Women's Athletic Teams** provide a similar opportunity for women, the activities including basketball, swimming, tennis, hockey, bowling, and hiking.

**The "M" Club** is made up of men who have earned a varsity letter in one or more of the major sports. Its purposes are to encourage wholesome living and good sportsmanship and to stimulate interest in athletics.

**The Women's Athletic Association** aims to advance the cause of physical education and recreation. Its meetings are devoted to health, games, and sportsmanship.

### **Dramatic and Literary Organizations**

**The Dramatic Club** is the principal histrionic organization at Mansfield. Each year through its activity a three-act play and several groups of one-act plays are presented to the public.

**The Carontawan Board**, chosen largely from the senior class, publishes the yearbook of the College, which is dedicated to the reflection and perpetuation of student life.

**The Flashlight Board**, selected from all classes and departments, publishes the College newspaper.

**The Cadence Staff**, selected from students in the Music Education Department, produces a publication of interest to those in the field of public school music.



**The Emersonian Literary Society** is concerned with the intellectual development of its members. Membership is open to both men and women.

### **Musical Organizations**

**The Symphonic Band** acquaints the student with band literature, practical experience in rehearsal procedure, and standards for attainment in the field of instrumental music. It acquaints the student also with concert and broadcasting procedures and serves as a training laboratory for conducting out-of-town engagements and tours.

**The Symphony Orchestra** is maintained to study and play great musical works, thereby adding to the cultural opportunities of the College. Outstanding symphonies are produced in concert each year on the campus and on tour.

**The Mixed Chorus** is made up of every member of the Music Education Department, together with students from outside the department. Voice-blending and fine choral literature are studied, and at least one concert a year is presented. The aim of the chorus is to give every student a good background, so that he will be able to use discrimination in selecting his music when he goes into the teaching field.

**The Vested Choir** is an organization of selected mixed voices, which studies sacred and secular musical literature. Emphasis is placed on intonation, interpretation, and routine activities essential to fine ensemble singing. Much of the music is unaccompanied.

**The Men's Chorus** is made up of every male voice in the Music Education Department. Excellent results are achieved, and students become acquainted with a wealth of worthwhile material.

**The Women's Chorus** offers opportunities for acquaintance with musical literature for unchanged voices. It aims to teach the students the principles of choral interpretation, through the study of a varied



selection of choral compositions, both accompanied and unaccompanied. It aims also to develop the technique of the chorister by means of regular rehearsals and public appearances.

**The Red and Black Serenaders** are the official student dance band, which, under the sponsorship of the Music Education Department, plays an important part in the social and theatrical life of the College. The organization reflects the point of view that, since dance music is here to stay, it should be placed on as high a plane as possible.

**The Music Supervisors' Club** is composed of all instructors and students in the Music Education Department. It offers opportunities for discussion of new materials in the field.

### **Social, Religious, and Special-Interest Organizations**

**Kappa Delta Pi** is a national Education honor society which attempts to set up worthy scholastic and professional ideals and to recognize outstanding service in the field of teaching. Juniors and seniors having six semester hours of Education and ranking in the upper quartile of their class are eligible for membership.

**Phi Sigma Pi** is a national Education fraternity for men in teacher-training institutions. Its ideals are character, knowledge, and fellowship. Its personnel is limited to men of superior scholastic, professional, and social standing who have spent at least a year at the College.

**Sigma Zeta**, a national Science honor society, restricted to upperclassmen, seeks to recognize ability and accomplishment in the various branches of Science. Meetings, field trips, and special projects make active membership in the organization pleasurable and worthwhile.

**Pi Gamma Mu** is a national Social Studies honor society for juniors and seniors of high academic rating. The organization seeks to inculcate demon-

strable social ideals and a scholarly interest in the field with which it is concerned.

**Omicron Gamma Pi** is a local sorority for all women enrolled in the Home Economics Education Department. A member of the American Home Economics Association, the organization keeps in close touch with national activities in its field.

**Phi Mu Alpha Sinfonia** is a national Music fraternity for men of superior musical ability and scholastic, professional, and social standing. The organization is dedicated to the interests of "the manly musician and the musicianly man" and endeavors to draw such persons into its fellowship.

**Lambda Mu** is a local sorority for women enrolled in the Music Education Department. Character, personality, and scholarship determine its personnel. The organization aims to take into its sisterhood those who will promote music by lending their talents for public performances.

**The YMCA**, to which all men are welcome, attempts to develop the individual spiritually, morally, and socially. Inspiring programs, consisting of music and timely discussions, are conducted weekly in the "Y" Hut.

**The YWCA** welcomes all women into membership and operates for their welfare. Meetings are conducted weekly in the special rooms of this organization. In these meetings the religious element receives the attention which its importance merits. Supplementing the devotional program are discussions on social problems, political questions, and College topics.

**The Gospel Team** is a group of men who are ready to aid in Christian work at all times. The organization is active not only on the campus, but also in the local churches and in those of neighboring communities.

**The Art Club** is an honor society for persons who attain an A grade in one semester of Art. It promotes an appreciation of the fine arts through the examination and creation of artistic objects. Of particular interest and value are work meetings, which influence the development of individual talent.

**The Latin Club** aims to promote interest and efficiency in the teaching of Latin. Various programs and other club activities stress the influence of past civilizations on the political, social, and religious world of today.

**The French Club** affords opportunities for students to hear and use the French language and to develop a knowledge of Gallic literature, art, music, and customs. Two years of high school French, or their equivalent, are required for membership.

**The Rurban Club** gives students an opportunity to participate in activities which stimulate an interest in rural community life. It helps prospective teachers to learn how to organize their programs, both in school and out, and engenders an enthusiasm for rural school teaching.

**The Forum** is a discussion group, organized to help students gain a better understanding of domestic and foreign affairs. Any one is eligible for membership who keeps sufficiently well-read to be able to take part in the informal semi-monthly meetings.

**The Camera Club**, a recently organized group, aims to provide a useful and creative activity for students through the development of the photographic skill of its members, and to promote interest in photography among the students and faculty of the College through exhibitions of the work of individual club members.

**The Men's and Women's Day Student Clubs** give students not living on the campus a chance to become better acquainted with the extra-curricular side of College life, and with each other, through social gatherings of various sorts.

## Point System

The point system at Mansfield State Teachers College aims to distribute responsibilities and honors in extra-curricular activities among the maximum number of students, to assist students in balancing their curricular and extra-curricular activities, to develop competent leadership in the student body, and to promote efficiency in each activity.

For the accomplishment of these purposes, each recognized extra-curricular-activity office has been assigned a certain value in points, ranging from one to ten, the number being determined by the amount of work entailed by that activity. A student may hold only one office at a time, except by special permission.

For women, the point system is in charge of a committee of three members. The Secretary of Public Service, an officer elected by the Women Students' Cooperative Government Association, shall be the chairman. The other two members shall be appointed by the Chairman and shall be approved by the Women's Council. For men, the system is in charge of one member of the Men's Council.

It shall be the duty of the Chairmen of the Point System Committees to enforce the point system and, with the help of their committees, to record all activities of students in card catalogues containing a card for each student and kept in the office of the respective dean.

The secretaries of all student groups must submit lists of all members and all officers within one week after organization in the fall and within two days after admissions or elections whenever these occur during the year.

## Distribution of Points

Women's Council		Men's Council	
President .....	10	President .....	10
Vice President .....	7	Vice President .....	6
Secretary .....	6	Secretary .....	5
Treasurer .....	6	Treasurer .....	5
Council Members.....	6	Council Members.....	5

## Classes

	Freshman	Sophomore	Junior	Senior
President .....	4	4	4	6
Vice President....	2	2	2	2
Secretary .....	2	2	2	2
Treasurer .....	2	2	2	2

YWCA		YMCA	
President .....	8	President .....	8
Vice President .....	6	Vice President .....	4
Secretary .....	4	Secretary .....	4
Treasurer .....	4	Treasurer .....	4
Cabinet Members .....	3	Cabinet Members .....	3

Carontawan		Flashlight	
Editor .....	10	Editor .....	10
Business Manager .....	10	Business Manager .....	8
Associate Editor .....	4	Associate Editor .....	6
Board Members .....	3	Board Members .....	3

## Other Organizations

President .....	5
Vice President .....	3
Secretary .....	3
Treasurer .....	3
Chairman of Program Committee .....	3



## Elections

The elections and appointments to positions carrying points in student organizations shall take place on the following dates:

The Women's Council and Men's Council..	March 1
The Carontawan Board .....	March 6
The Flashlight Board .....	March 11
Senior, Junior, and Sophomore Class Officers .....	March 15
YMCA, YWCA, and Art Club Officers.....	March 20
Omicron Gamma Pi and Music Super- visors' Club Officers .....	April 2
Kappa Delta Pi, Lambda Mu, Phi Mu Alpha Sinionia, Phi Sigma Pi, Sigma Zeta, and Pi Gamma Mu Officers .....	April 9
Camera Club, Dramatic Club, Emersonian Literary Society, French Club, and Women's Athletic Association Officers....	April 16
Latin Club, "M" Club, Rurban Club, Women's Day Student Club, Men's Day Student Club Officers .....	April 23
YMCA and YWCA Cabinets .....	April 29
Freshman Class Officers .....	October 18

Scholastic requirements for any elective office carrying points:

For Seniors, Juniors, and Sophomores:

1. A majority of grades not less than B.
2. No grades less than C for two preceding semesters.

## For Freshmen:

### First Semester:

1. Ranking in upper half of high school graduating class.

### Second Semester:

1. Ranking in upper half of high school graduating class.
2. A majority of grades not less than B for the first semester.
3. No grades less than C for the preceding semester.

Order for approval of candidates for nominations for all positions in extra-curricular activities carrying credit points:

1. The Adviser to the Organization
2. The Dean of Instruction
3. The Point-system Committee
4. The Dean of Women
5. The Dean of Men
6. The President of the College



## Who's Who in Campus Organizations

### Art Club

President .....	Virginia Mars
Vice President .....	Dorothy Wilcox
Secretary .....	Catherine English
Treasurer .....	Edna Miller
Faculty Adviser .....	Miss Murphey

### Camera Club

President .....	Pearl Brion
Vice President .....	Jack Yeager
Secretary .....	Druscilla Kennedy
Treasurer .....	Ruth Crippen
Faculty Adviser .....	Mr. Caswell

### Carontawan Board

Editor-in-Chief .....	Charles Hughes
Business Manager .....	Joseph Cieslowski
Photograph Editor .....	Robert Lauver
Assistant Editor .....	Roger Bailey
Assistant Business Manager .....	Wilton Doane
Assistant Photograph Editor .....	Theodore Nowak
Music Editor .....	John Baynes
Home Economics Editor .....	Jean Zarfos
Athletic Editor .....	Howard Cleave
Art Editor .....	Virginia Mars
Feature Editor .....	Jayne Radebaugh
Club Editor .....	Jean K. Moore
Senior Class Editor .....	Ruth Stambaugh
Senior Class Editor .....	Virginia Fahey
Junior Class Editor .....	Dorothy Borden
Sophomore Class Editor .....	Numa Snyder
Faculty Adviser .....	Mr. Cass

### Class of 1940

President .....	Robert Young
Vice President .....	Robert C. Smith
Secretary .....	Vivian Dolheimer
Treasurer .....	Marian Sterling
Faculty Adviser .....	Mr. Gilbert

### **Class of 1941**

President .....	Joseph McDermott
Vice President .....	Jean M. Bower
Secretary .....	Violet Grigg
Treasurer .....	John Doane
Faculty Adviser .....	Dr. Webster

### **Class of 1942**

President .....	Numa Snyder
Vice President .....	Steve Kiwatisky
Secretary .....	Jean Somerville
Treasurer .....	Ruth Moore
Faculty Adviser .....	Mr. Morgan

### **Dramatic Club**

President .....	Thomas Kerwan
Vice President .....	Robert Van Horn
Secretary .....	Mary Brecher
Treasurer .....	Louise Trostel
Faculty Adviser .....	Mr. Chatterton

### **Emersonian Literary Society**

President .....	Paul Marcikonis
Vice President .....	Betty Westbrook
Secretary .....	Clair Van Norman
Treasurer .....	Marion Newlon
Faculty Adviser .....	Mr. Cure

### **Flashlight Board**

Editor-in-Chief .....	Margaret Thomas
Business Manager .....	Kenneth Swift
Secretary .....	Elizabeth Beirne
Faculty Adviser .....	Mr. Darrin

### **French Club**

President .....	Freda Thompson
Vice President .....	Elorena Saxton
Secretary .....	Blanche Caswell
Treasurer .....	Marguerite Abell
Faculty Adviser .....	Mr. Manser

### **Kappa Delta Pi**

President .....	Howard Andersen
Vice President .....	June Bowman
Recording Secretary .....	Jean Ream
Corresponding Secretary .....	Mary Grim
Treasurer .....	Betty Harris
Faculty Adviser .....	Dr. Doughton

### **Lambda Mu**

President .....	Thelma Jones
Vice President .....	Onalee Griggs
Corresponding Secretary .....	Florence Satterley
Recording Secretary .....	Eleanor Harvey
Treasurer .....	Alice Waltman
Faculty Adviser .....	Miss Brooks

### **Latin Club**

President .....	Marian Sterling
Vice President .....	Margaret Nicholas
Secretary .....	Freda Thompson
Treasurer .....	Vivian Dolheimer
Faculty Adviser .....	Miss Alice Doane

### **"M" Club**

President .....	Thomas Manley
Vice President .....	Bernard Cunningham
Secretary-Treasurer .....	Leo McDona'd
Faculty Adviser .....	Mr. Martin

### **Men's Council**

(See Page 16)

### **Men's Day Student Club**

President .....	Robert Van Horn
Vice President .....	Milton Boyden
Secretary-Treasurer .....	Ernest Parker
Faculty Adviser .....	Dr. Steele

### **Music Supervisors' Club**

President ..... John Baynes  
Vice President ..... Robert Klepfer  
Secretary ..... Clara Phoenix  
Treasurer ..... Howard Sickler  
Faculty Adviser ..... Dr. Howard

### **Omicron Gamma Pi**

President ..... Eleanor Whiteley  
Vice President ..... Tessie Pilch  
Secretary ..... Ruth Steigerwalt  
Treasurer ..... Olive Griffin  
Faculty Adviser ..... Miss Ericksen

### **Phi Mu Alpha Sinfonia**

President ..... Charles Jacobson  
Vice President ..... Roger Keagle  
Secretary ..... John Baynes  
Treasurer ..... Howard Sickler  
Historian ..... Dean Morgan  
Warden ..... Wilton Doane  
Faculty Adviser ..... Mr. Greeley

### **Phi Sigma Pi**

President ..... Leo McDonald  
Vice President ..... Robert C. Smith  
Secretary ..... Paul Marcikonis  
Treasurer ..... Robert Lewis  
Faculty Adviser ..... Dr. Feig

### **Pi Gamma Mu**

President ..... Mary Douglas  
Vice President ..... Frank Loch  
Secretary ..... Max Gannon  
Treasurer ..... Avis MacMullen  
Faculty Adviser ..... Dr. Feig

### **Rurban Club**

President ..... Bernice Farnham  
Vice President ..... William Stavisky

Secretary .....Josephine Goshinski  
 Treasurer .....Bernice Gayman  
 Faculty Adviser .....Dr. Stout

### **Sigma Zeta**

Master Scientist .....Theodore Nowak  
 Vice Master Scientist .....Ralph Schwab  
 Secretary-Treasurer .....Barbara Armstrong  
 Faculty Adviser .....Mr. Alger

### **Sophomore Advisers**

Minnie Andrews	Shirley Gillette	Roberta Naylor
Mary Auvil	Marion Greenough	Caroline Roberts
Pauline Baron	Norma Gregory	Mary Santoro
Elizabeth Beirne	Esther Hess	Ruth Steigerwalt
Mary Brecher	Rita McCue	Rita Strangfeld
Evelyn Eckstrand	Edna Miller	Ernestine Stuart
Elizabeth Gamber	Ruth Moore	Louise Trostel
Faculty Adviser	Miss Andrews	

### **Women's Athletic Association**

President .....Mary Auvil  
 Vice President .....Rachel Downs  
 Secretary .....Marion Greenough  
 Treasurer .....Gladys Botterbusch  
 Faculty Adviser .....Miss Morris

### **Women's Council**

(See Page 16)

### **Women's Day Student Club**

President .....Jean K. Moore  
 Vice President .....Shirley Gillette  
 Secretary .....Dorothy Borden  
 Treasurer .....Mary Jane Van Horn  
 Faculty Adviser .....Miss Wasley

## YMCA

President .....	Elmer Stevens
Vice President .....	Arnold Parker
Secretary .....	John Cheplick
Treasurer .....	Steve Kiwatisky
Chairman of Gospel Team .....	Allen Barrett
Devotional Secretary .....	Romayn Heyler
Musical Director .....	Howard Cleave
Flashlight Reporter .....	Kenneth Swift
Program Chairman .....	John Mahon
Secretary to Hi-Y .....	Robert Cawley
Faculty Advisers .....	Dr. Gwinn, Dr. Steele

## YWCA

President .....	Betty Lee
Vice President .....	Lucy Henninger
Secretary .....	Ruth Miller
Treasurer .....	Roma Jean Ingersoll
Assistant Treasurer .....	Ann McCord
Music Chairman .....	Emma Goodwin
Social Chairman .....	Virginia Clare
Finance Chairman .....	Irma Koch
Membership Chairman .....	Lucille Jones
Property Chairman .....	Ruth Buck
Flashlight Reporter .....	Iona Black
Publicity Chairman .....	Esther Hess
World Fellowship .....	Beatrice Coon
Undergraduate Representative .....	Roberta Naylor
Faculty Adviser .....	Miss Jessie Grigsby



## **SOCIAL PROGRAM**

The social program at Mansfield State Teachers College aims to provide adequate experiences for all students in a variety of social situations. The program ranges from informal recreational group-activities to those which are formal. Opportunities are given to students not only to participate in these activities, but also to assist in planning them.

Detailed plans for all formal affairs are submitted for approval to the Dean of Women two weeks in advance; plans for informal affairs, to the Assistant Dean of Women one week in advance. Requests for places on the monthly social calendar should be submitted to the Dean of Women not later than the fifteenth of the preceding month.

### **Assemblies**

Assemblies are conducted regularly in Straughn Hall at 10 a. m. on Tuesdays and Thursdays. These constitute demonstrations to prospective teachers of instructional and entertaining programs involving groups of different age-levels and of varied abilities.

### **Artists Courses**

For many years it has been the policy of Mansfield State Teachers College to provide professional entertainment of a high quality for its personnel and patrons. Accordingly, excellent artists courses are conducted, which pay worthy tribute to the important place of the professional lecturer, musician, actor, dancer, and entertainer in a well-rounded educational program.

### **Sound-Motion Picture Series**

Supplementing the artists courses is an intensive sound-motion picture based on the best products of the foremost studios.



## MISCELLANEOUS SERVICES

### Financial Assistance

Students may obtain information in regard to financial assistance from the Dean of Women or the Dean of Men.

### Dining Hall Service

Hours for serving meals:

Breakfast	7:00 a. m.-8:50	Monday to Saturday inclusive
	8:00 a. m.-9:00	Sunday
Luncheon	12:10 p. m.	Monday to Saturday inclusive
Dinner	6:00 p. m.	Monday to Saturday inclusive
	1:00 p. m.	Sunday
Supper	5:30 p. m.-6:30	Sunday

The Vice Presidents of the two Councils with the Assistant Dean of Women constitute a Dining Hall Committee for the assignments of dining hall places. New assignments are made every six weeks. Students may choose their own places over the week-ends.

### Mail Service

Incoming mail for students is received twice daily. Monday through Saturday, and is promptly distributed to the student mail boxes located in each dormitory. The mail arrives about 9:00 a. m. and 1:00 p. m.

## **Telephone Service**

Incoming telephone calls for students are received at the Office of the Dean of Women from 8:00 a. m. to 10 p. m. After 10:00 p. m., calls of an emergency nature are received by the Night Watchman and are relayed to the respective dean.

Telephone booths are provided in both dormitories, which may be used by students for outgoing calls.

## **Passenger Elevator**

The passenger elevator is located in North Hall and is operated on the following schedule:

<b>Week Days</b>	7:00 a. m. to 12:00 m.
	12:30 p. m. to 6:00
	6:30 p. m. to 7:30
<b>Sundays</b>	7:00 a. m. to 10:30
	12:00 m. to 1:00 p. m.
	1:30 p. m. to 2:00
	5:00 p. m. to 5:30
	6:00 p. m. to 7:30

## **Lost-and-Found Department**

A Lost-and-found Department is maintained in the Office of the Assistant Dean of Women.

## **The Campus Book and Supply Store**

A book and supply store is operated on the campus by the Mansfield Cooperative Government Association. This store sells all educational texts and supplies needed by students, and any profit accrues to the Association for the furtherance of student social life. Prices are kept as low as possible. The store is open from 8:00 a. m. to 4:00 p. m. on week days except Saturday, and on Saturday from 8:00 a. m. to 12 m.

## Care of Campus

Because considerable work and expense are involved in keeping the campus orderly and attractive, students may assist the College by keeping the grounds free of paper and other refuse, and by not walking on the grass during wet weather or up and down the terraces at any time.

## SUGGESTIONS

Learn the names of as many students as possible.  
Speak to everybody.

Visit faculty members.

Remember that a low, modulated voice never displeases.

Remember the home and the family you represent.

Make a regular schedule for your study periods.

Do all your work on week days; you need one day of rest in every seven.

Avoid unnecessarily late hours.

Stay on the campus most of the week-ends.

Attend a Mansfield church.

Engage in athletics of some sort.

Engage in some "Y" work.

Keep a systematic budget of expenses.

Sit in the front of the auditorium.

Listen to the musical interlude in assembly.

Read the bulletin boards each day.

## MANSFIELD, HAIL!

(Words and Music by Will George Butler)

Old Mansfield, high upon the eastern hill, Dear Mansfield, hail to thee!

Thy loyal sons and daughters with a will Salute in melody.

We bring a laurel wreath of praise, And 'pledge our love thro' all the days;

Our Alma Mater, dear, all hail to thee! Old Mansfield, hail to thee!

The world is better for the beacon light Which thou has shed abroad,

Strong hearts are stronger for the testing fight That leads men up to God.

In all the varied walks of life, In peaceful paths and stress of strife,

We find thy sons and daughters true to thee, Old Mansfield, hail to thee!

We never can forget the days we've spent Within thy hallowed walls,

We'll learn sometime what all your lessons meant When larger duty calls,

For ev'ry law and rule of thine Is made to fit our life's design.

We'll consecrate our lives to Truth and thee, Old Mansfield, hail to thee!

The vision that we caught beneath thy spell Has opened up the way

To opportunity and serving well Upon the King's highway.

We love the mem'ry of thy ways, Strong lads and lassies fair as fays;

Our Alma Mater, dear, all hail to thee! Old Mansfield, hail to thee!

## **RED AND BLACK VICTORIOUS**

Red and Black victorious,  
Push on to the goal;  
Fight to gain a victory,  
Mighty cheers will roll.  
Fight! Fight! Fight!  
Forward, never faltering.  
Ours the goal to gain,  
And as we march on to the victory,  
Cheer for Mansfield's fame.  
Rah! Rah! Rah!

## **MANSFIELD VICTORY**

(Words and Music by George Sallade Howard)

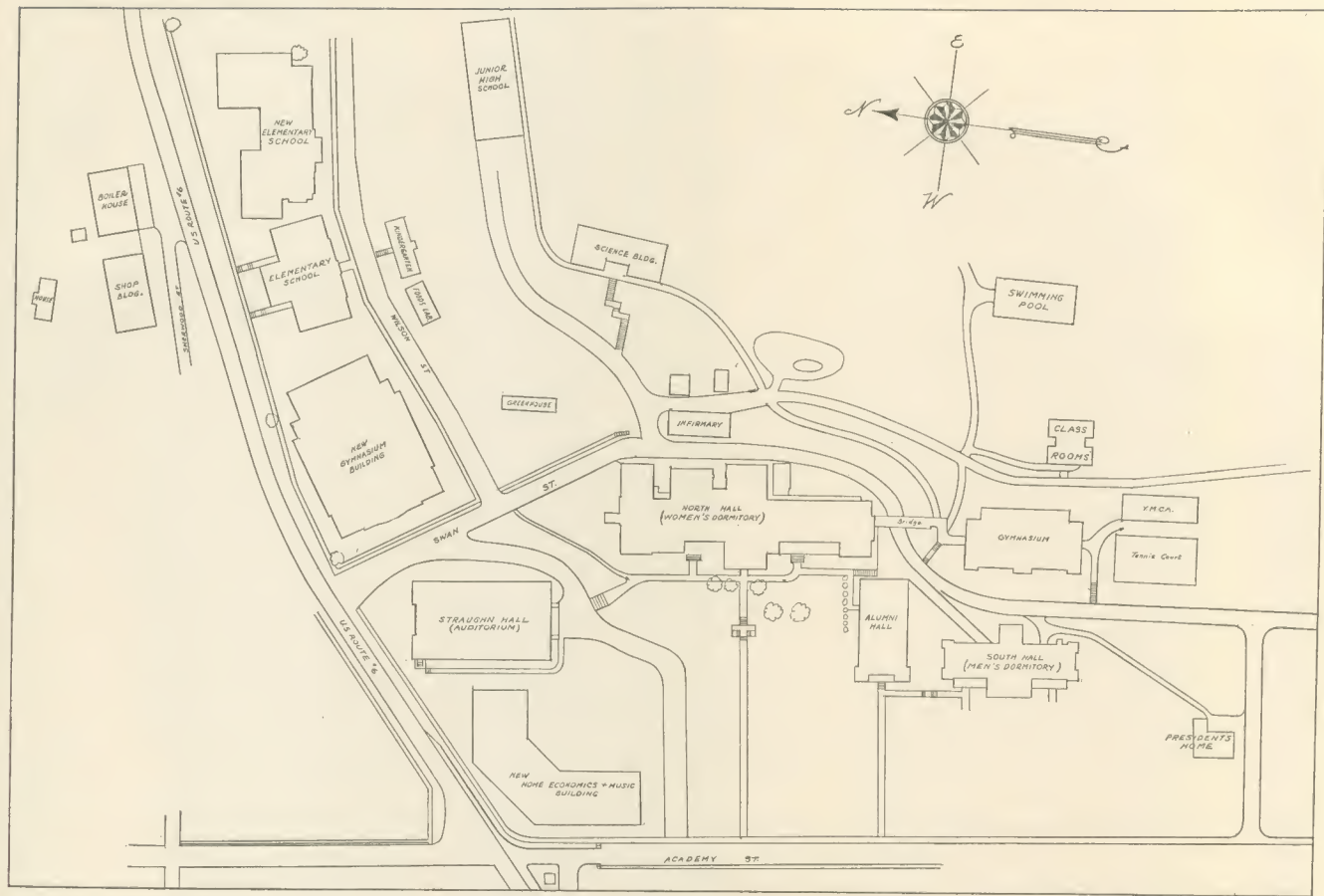
Mansfield, Mansfield, fight for her fame  
Touchdown, Touchdown, make that your aim  
Let us fight on to reach the goal,  
Let us retain our fame of ole.  
And ever forward, forward, we're backing you  
M.S.T.C. loyal and true.  
We'll spread your fame through all the world  
And always fight on to victory.

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Map of Grounds and Buildings





